

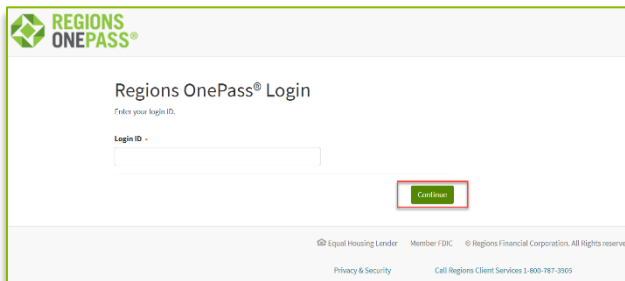
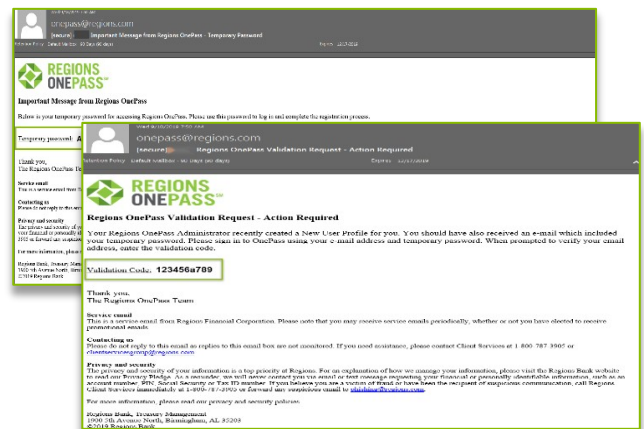
The following information provides guidance to help New and Existing Regions OnePass Users log into OnePass with ease.

Minimum Browser Requirements

Regions OnePass supports Edge, Firefox® 45 or later, Chrome® 57 or later, and Safari® for Mac 10.1 or later.

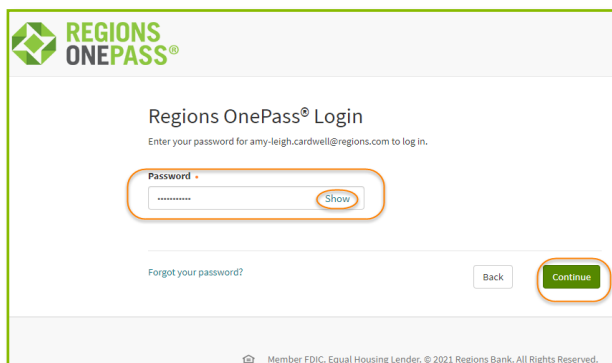
First Time Log In

1. Locate the two emails from onepass@regions.com.
 - a. The first email contains a Validation Code.
 - b. The second email contains your Temporary Password.
2. Go to the Regions OnePass login page



(<https://onepass.regions.com/onepass>).

3. Enter your Login ID (your email address) and click Continue.
4. On the next screen enter the temporary password you received in your second email and click continue.

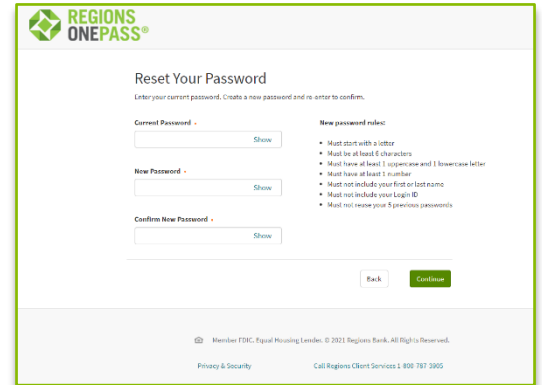


5. Reset your password.

a. Enter your old password (the temporary password provided in the second email).

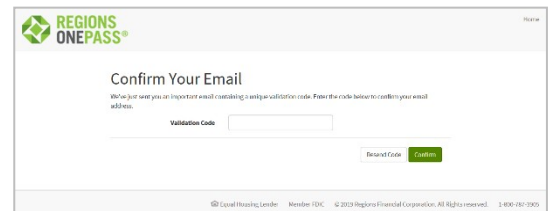
b. Enter your new password. The new password must meet all the *New Password Rules* provided:

- Include at least 6 characters
- Begin password with a letter
- Provide at least 1 uppercase and 1 lowercase letter
- Provide at least 1 number
- Do not include your first or last name
- Do not include your login ID
- Must not repeat one of the 5 previous passwords



6. Confirm your new password by entering it a second time and click Continue.

7. Confirm your email by entering the validation code provided in the first confirmation Regions OnePass email you received and click Confirm.

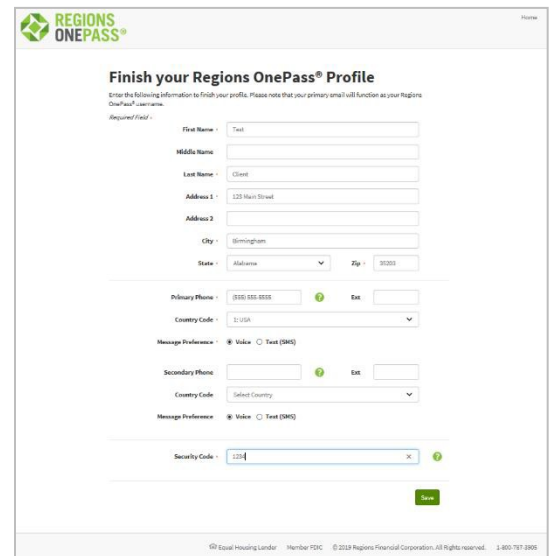


8. Next you will be prompted to complete your OnePass profile.

9. Enter your information within each of the fields provided; including your preferred method for receiving future OnePass authentication challenges along with a 4-digit Security Code which will be used to respond to Regions Out-of-Band Authentication (ROOBA) requests. Fields marked with a red asterisk are required.

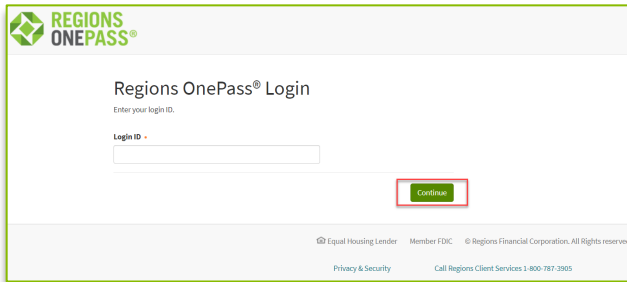
10. Click Save.

11. After successfully completing your OnePass profile, you will be directed to the Regions OnePass landing page.



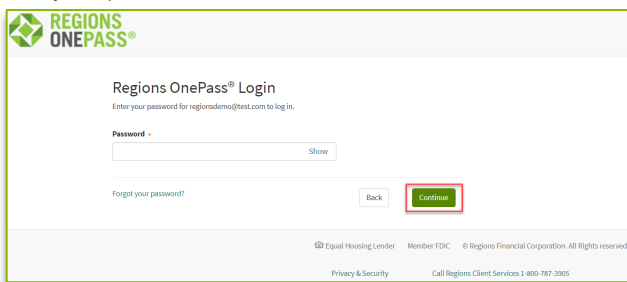
Log In for Existing Regions OnePass Users

- Go to the Regions OnePass login page (<https://onepass.regions.com/OnePass>).
- Enter your Login ID (your email address) and click Continue.



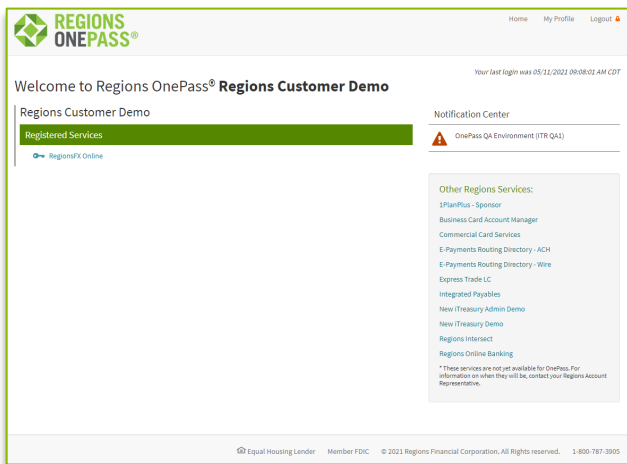
The screenshot shows the "Regions OnePass® Login" page. At the top left is the Regions OnePass logo. Below it, the text "Regions OnePass® Login" and "Enter your login ID." are displayed. A text input field labeled "Login ID" is present, with a red box around the "Continue" button to its right. At the bottom, there is a footer with "Equal Housing Lender", "Member FDIC", "© Regions Financial Corporation. All Rights reserved.", "Privacy & Security", and "Call Regions Client Services 1-800-787-3905".

- Enter your password and click Continue



The screenshot shows the "Regions OnePass® Login" page. At the top left is the Regions OnePass logo. Below it, the text "Regions OnePass® Login" and "Enter your password for regionsdemo@test.com to log in." are displayed. A text input field labeled "Password" is present, with a "Show" button to its right. Below the password field is a "Forgot your password?" link and a "Back" button. A red box highlights the "Continue" button. At the bottom, there is a footer with "Equal Housing Lender", "Member FDIC", "© Regions Financial Corporation. All Rights reserved.", "Privacy & Security", and "Call Regions Client Services 1-800-787-3905".

- You have successfully logged in to Regions OnePass. You will see the landing page as displayed below.



The screenshot shows the "Regions OnePass® Regions Customer Demo" landing page. At the top left is the Regions OnePass logo. Below it, the text "Welcome to Regions OnePass® Regions Customer Demo" is displayed. A "Notification Center" section shows a warning icon and the text "OnePass QA Environment (TR Q4)". A "Registered Services" section shows a link to "RegionsFX Online". A "Other Regions Services:" section lists various services: "iPlanPlus - Sponsor", "Business Card Account Manager", "Commercial Card Services", "E-Payments Routing Directory - ACH", "E-Payments Routing Directory - Wire", "Express Trade LC", "Integrated Payables", "New Treasury Admin Demo", "New Treasury Demo", "Regions Interact", and "Regions Online Banking". A footer at the bottom contains "Equal Housing Lender", "Member FDIC", "© 2021 Regions Financial Corporation. All Rights reserved.", and "1-800-787-3905".

Additional Regions OnePass Resources

For more information about Regions OnePass, including access credentials, and Regions Out-of-Band Authentication, see the *Regions OnePass User Guide* available on the regions.com/TMResources and the regions.com/MyOnePass pages.

For additional OnePass questions and assistance, contact Regions Client Services at 1-800-787-3905 or clientservicesgroup@regions.com.