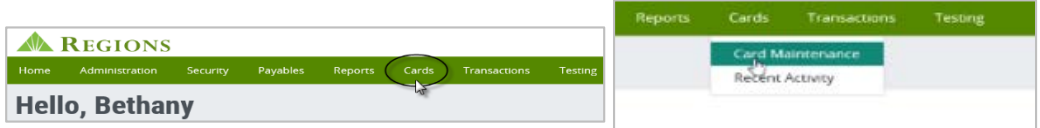
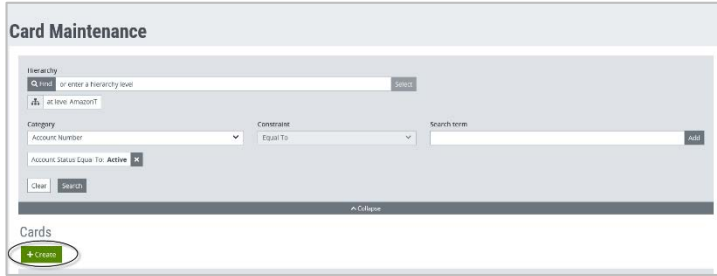
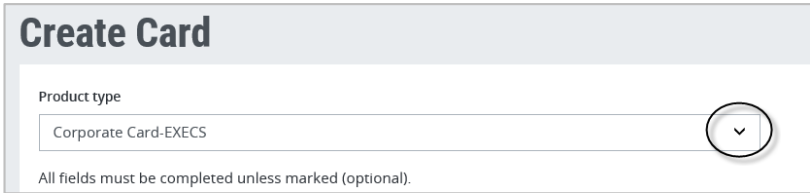
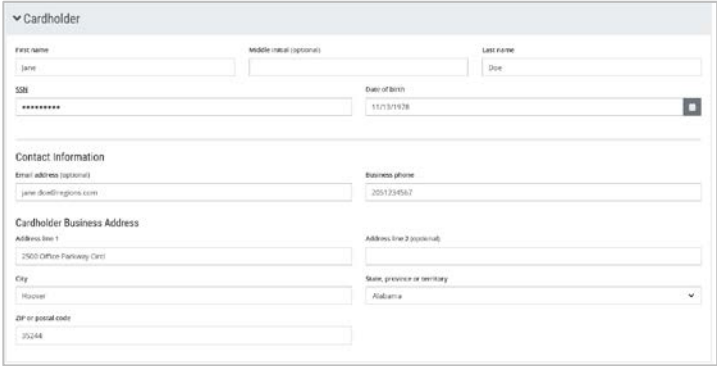


Regions Intersect Quick Reference Guide

How to Order a Card

Follow the below instructions for guidance on ordering a card through Regions Intersect®.

<p>1. Once you open the Regions Intersect application, navigate to Cards tab then select Card Maintenance.</p>	
<p>2. Select the Create button which is located under the Cards section.</p>	
<p>3. Next, select the applicable Product Type which corresponds to the cardholder's need.</p>	
<p>4. Then, enter the Cardholder's Information within the available fields.</p>	

5. Under the **Card** section, complete the following fields:

- a. **Number of Cards Needed**
 - i. Card options are 0 – 1 (with the default set to 1).
 - ii. If a ghost card is desired, please choose the corresponding product type (VCD) and set the card count to 0.
- b. Optional Information
 - i. **Embossed Name**
 - ii. **Hierarchy Information**

▼ Card

Number of cards requested: 0 2 Toggle

Embossed name line 2 (optional): Amazon

Employee ID (optional): 123456789

Currency: USD

Hierarchy: Find or enter a hierarchy level Select

Amazon

6. Under the **Limits** section, assign the appropriate velocity controls.

▼ Limits

Credit limit: 5000.00 USD

Single purchase limit (optional): 1000.00 USD

Cash advance (optional): 0 %

Structured Purchase Limits

Daily purchase limit (optional): 0.00 USD

Transactions per day (optional):

Transactions per cycle (optional):

7. Lastly, select **Save**.

