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## Help Card: Wire Transaction Reporting Regions iTreasury

## Accessing Wire Reporting in iTreasury

- With iTreasury, all wire activity is located in the Wire Transaction Report list view accessed from the Reporting tab.
- To obtain Current or Previous Day activity, search for the date or amount range and view summary or detail. Information can be customized based on your particular needs.
- Current Day items will have a '*Pending*' status, and Previous Day items will have a '*Cleared*' status.

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From the *Reporting* tab:

- 1. Click on the *Wire Transaction Report* widget to display transactions.
- 2. You can drag columns from one area to another based on your preference or leave the columns as they appear.
- 3. You can select a predefined view such as "Previous Business Day" to see all posted items from the prior business day.

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- Extended detail is provided for Previous Day and Current Day transactions and is located by hovering your cursor over the Transaction Detail.

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